

SENIOR ACCOUNTANT

Join a team of passionate landscape architects, urban designers, architects, problem solvers and strategists leading and collaborating on some of the most complex urban landscapes in the world.

Coen+Partners is a highly collaborative landscape architecture and urban design studio that is actively working to push the boundaries of large landscape architecture led public realm work throughout the world.

Our work is rigorous, mission-driven, and constantly evolving. We strive to empower our people to be co-creators in our organization; developing design solutions that push beyond best practices, and address a wide range of civic, environmental, and social issues. Our projects often include innovative pedestrian and vehicular bridges, tunnels, pavilions, complex canopies and shade structures, as well as a range of interesting architectural assets.

Applications should include the following:

- A cover letter that describes your specific interests in the industry, your background, and your career goals.
- A resume that clearly identifies years and roles in the industry, past experience, and education (academic and professional)

If this sounds like you, send your information to JoinUs@coenpartners.com

This new role reports to the Director of Financial Sustainability. A successful person for this role will have excellent interpersonal skills and the ability to communicate clearly and to a wide range of audiences (internal and external clients). The person in this role will also be able to work independently as well as cross-departmentally. This role will participate in the ongoing creation and maintenance of general ledger accounts and related activities to enable timely and accurate production of financial statements. Includes the preparation of account reconciliations and analyses, management and review of inter / intra-company balances, creation and review of journal entries, and reviews of accounting classifications and internal controls, all according to GAAP.

Job Duties and Responsibilities

- Reconcile sub-ledger to general ledger account balances
- Prepare accurate financial statements, reports, and analysis for variety of purposes including audits and month-end reporting.
- Prepare journal entries, reports, and reviews accounting classifications in accordance with US GAAP
- Perform monthly balance sheet, incomes statements and changes in financial position/budget analyses
- Assist in design and preparation of budgets for review by management
- Partner cross-functionally with leadership, project managers, clients, and other business teams to facilitate accurate recording and reporting of project activity
- Perform work in a self-directed manner solving complex accounting issues and transactions
- Review and communicate project reporting; understanding fee structure, actual costs to budget, and project forecasts.
- Understand Project Accounting

Qualifications + Experience

Required Qualifications + Experience

- Bachelor's Degree in Accounting or equivalent school + work experience
- 4+ years of professional accounting experience or combination of education + work experience
- US GAAP knowledge is required
- Ability to effectively analyze, interpret and report financial data
- Ability to communicate effectively, both verbally and written; ability to provide clear and detailed information to others
- Highly proficient in Microsoft products and experience with Accounting and Financial systems

Preferred Qualifications + Experience

- Experience in a Project Management organization a plus
- Experience with Project Management software such as CMAP
- Experience solving moderately complex problems and / or conducts moderately complex analyses

Working Conditions

- Office environment, occasional opportunities for site visits
- Hybrid working environment: regular office times as well as options to use already established home office. In-person meetings occasionally required.
- Ability to sit or stand for long periods of the working time.
- Repeated use of a computer: finger dexterity of typing, using computer mouse, looking at a screen.
- Primarily Mon-Friday with occasionally evenings or weekends during high volume project times or month-end closing

Please send resume + portfolio to JoinUs@coenpartners.com